

**RPA First Grade College**  
**Rajajinagar, Bangalore -10**

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**IQAC Annual Meeting Report 2021-22**

**Date : 28/08/2022**

**Venue : Principal Chamber**

**Time : 12:30pm**

All the members of IQAC are request to attend the meeting of IQAC scheduled on 28/08/2022 in the Principal's Chamber at 12:30pm.  
The agenda for the meeting is as follows:

**Agenda:**

Welcome by Smt.Uma M.T, IQAC Co-ordinator

**Confirmation of minutes of previous meeting.**

1. To organize orientation programme.
2. To conduct Bridge course and remedial classes for UG and PG.
3. Implementation of NEP.
4. Review in the curricular aspects as per National Programme education Policy 2021.
5. To organize Faculty Development Programme.
6. To conduct Internal test for the academic year.
7. To conduct Parent's and Teacher's meeting.
8. To facilitate the students for BSDC.
9. To conduct classroom seminars by students and staffs.
10. Submission of data for AISHE portal
11. Submission of AQAR for academic year
12. Continuation of implementation of AAA
13. To organize annual sports meet.
14. To conduct trade fair for UG and PG students.
15. Celebration of National Programme.
16. Usage of ICT enabled classroom.
17. To organize Ethnic day.
18. To conduct activities by NSS and NCC.
19. Improvement of career guidance and placement cell.
20. To collect feedback from Alumni and Students.

Kindly make it convenient to attend the meeting on the date at time specified.

  
**IQAC Co-ordinator**

**Principal & IQAC Chairman**

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**IQAC Action taken report 2021-2022**

Sl. No.	Decisions of the meeting	Action taken
1.	Arrangements for orientation programme for the Academic year. Bridge course for UG and PG students.	Orientation programme was organized for UG and PG and bridge course was organized for students who have come from different streams.
2.	Remedial classes for UG students.	Remedial classes were conducted for UG students for improving the slow learners and for the students who have failed in the previous semester.
3.	Implementation of NEP for the Academic year. Review in the curricular aspects as per National Education Policy 2021.	In the year 2021-2022 government of Karnataka have implemented NEP in higher education with this regard FDP was organized for teaching staff and on hand reading to the administrative staff and as per the new syllabus library books have been upgraded.
4.	It is decided to organize FDP on NEP for Teaching and Non-teaching staff.	FDP was organized for administrative staff on NEP and for teaching staff.
5.	It is decided to Conduct I and II internals test for both odd and even semester for the current academic year.	As a part of assessing the students I and II internal test were conducted for both PG and UG level.
6.	It is planned to arrange Parent's and Teacher's meeting twice in a year	Parent's Teacher's meeting was conducted for UG students.
7.	Facilitating the students for BSDC as prescribed by the Bangalore University Syllabus for UG and PG courses.	As per change in the syllabus for UG students BSDC has been introduced by University with regard to this one SDP has organized by the College to create an awareness and to facilitate them with required Projects.
8.	Usage of ICT enabled classroom for UG and PG students. Arrangements of classroom seminars by students and staff.	It was instructed to the staffs and students to have classroom seminar in their subject where the students will be presenting themselves by selecting the topic from the core subjects by using the ICT classrooms.
9.	It is decided to submit data for AISHE portal	Submitted data for AISHE portal on 13/01/2023
10.	Necessary preparations to be done for the submission of AQAR	Necessary preparations and documentation is going on for the submission of AQAR
11.	Annual sports meet to be organized during the academic year.	Annual sports meet was organized for UG and PG students.
12.	Decided to conduct Trade fair for UG and PG students	As a part of the students interaction to develop a business skills, an entrepreneurship skills, marketing and presentation skills and to showcase their inter-personnel skills. The College have given a platform of trade fair were all the students exhibited their talents.
13.	All the departments should get ready for the Academic Administrative Audit	In all the departments internal audit has done

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	Organizing Ethnic day.	Planned to celebrate Ethnic day
15.	Conducting extension activities by NSS and NCC.	It was decided to have the community development programme under NSS and NCC activities like precautions to be taken for avoiding covid or precautions to avoid spreading of covid and plantation
16.	Improving Career guidance and Placement Cell.	It was decided to appoint a placement officer (full time) in order to have a placement drive with different companies by having MOU's and have a PRO in the campus for students guidance and development.
17.	Collecting feedback from Alumni and students on academics and syllabus framed by BU.	Collected feedback from alumni and students from all the streams

  
**IQAC Co-ordinator**

**Principal & IQAC Chairman**