



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	RPA FIRST GRADE COLLEGE
Name of the head of the Institution	Dhananjaya B. R.
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	080-23503211
Mobile no.	9844032126
Registered Email	rpacollege@rediffmail.com
Alternate Email	rpa.cs.dept@gmail.com
Address	CA-02, 70th Cross, 5th Block, Rajajinagar
City/Town	Bangalore
State/UT	Karnataka
Pincode	560010

2. Institutional Status																									
Affiliated / Constituent			Affiliated																						
Type of Institution			Co-education																						
Location			Urban																						
Financial Status			Self financed																						
Name of the IQAC co-ordinator/Director			Prof. Uma Manoj Turmari																						
Phone no/Alternate Phone no.			08023503211																						
Mobile no.			9986369628																						
Registered Email			rpa.cs.dept@gmail.com																						
Alternate Email			uma.monoj97@gmail.com																						
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)			http://www.rpadegreecollege.com/s/																						
4. Whether Academic Calendar prepared during the year			Yes																						
if yes,whether it is uploaded in the institutional website: Weblink :			http://www.rpadegreecollege.com/s/																						
5. Accrediation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>2.58</td> <td>2013</td> <td>23-Mar-2013</td> <td>22-Mar-2018</td> </tr> <tr> <td>2</td> <td>B+</td> <td>2.74</td> <td>2019</td> <td>04-Mar-2019</td> <td>03-Mar-2024</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	2.58	2013	23-Mar-2013	22-Mar-2018	2	B+	2.74	2019	04-Mar-2019	03-Mar-2024
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6. Date of Establishment of IQAC			20-Jul-2011																						
7. Internal Quality Assurance System																									
<table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </thead> <tbody> <tr> <td>PYTHON Program</td> <td>20-Jan-2020</td> <td>34</td> </tr> </tbody> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries	PYTHON Program	20-Jan-2020	34											
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PYTHON Program	20-Jan-2020	34																							

	40	
TALLY	20-Jan-2020 90	46
BOSCH	10-Jun-2019 60	31
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)
BOSCH soft skill training Program for all stream.
revision of pay scale to all the staff enhanced by 20%
Industrial visit for final year BCA and BSc students at JETKING Rajajinagar and field visit for B.Com students.
Add-on course and placement training for all final year students of all streams.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Necessary preparation to be done for the submission of AQAR	Necessary preparation and documentation is going on for the submission of AQAR
Necessary preparations to be done for the submission of data for AISHE portal	Submitted data for AISHE portal on 25-01-2020
Decided to conduct 12 lecture sessions under the occasion of Golden jubilee celebration of the institution	Conducted 12 lecture series under Golden jubilee celebration by experts from different fields
Planned to have refresher programmer for non- teaching staff	Refresher programme is arranged in the month of April/May
Decided to continue community development programme under NSS	Conducted Swatch Bharath programme, Blood donation camp and Pulse polio programmme by the college under NSS
Decided to conduct mega job fair	Job fair organised for UG and PG students in the month of January
Necessary steps to be taken to activate research lab and language lab.	Our college has been recognized as a research center from Mysore University in collaboration with Chirashree institute of research and development, Bangalore.
Encourage faculty to attend more number of seminars ,workshops, conferences by providing partial/full financial support from the college Faculties from different departments have attended many seminars, workshops , conferences and FDP programmes.	Faculties from different departments have attended many seminars, workshops , conferences and FDP programmes.
Decided to start add-on course for final year BCA, B.Sc. course and for M.Com. students	Python programming course has started for final year BCA and B.Sc. course and Tally for M.Com students
Necessary steps to be taken to improve the strength of BCA and B.Sc. courses.	Concession is given for meritorious students who seek admissions for B.Sc. and BCA courses.
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
RPES Management / Governing Council Meeting	06-Nov-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	25-Jan-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	To monitor the attendance of the Teaching and nonteaching staff biometric attendance is introduced and implemented. The software is in operation mode. The communication regarding the progress of the student to their parents or guardian is being taken care of by bulk SMS facility. College has partial software for the examination application which is made online by the university.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum design and development is done by the affiliating Bangalore University. Never the less the college adopts proactive measures to effectively transfer the curriculum to suit the socio economic and pedagogical stature of the students, who are first time learners too. Most of our teachers adopt bi-lingual method for teaching learning. The copy of the curriculum is kept in the library for the benefit of the students either in the form of photo copies or sometimes asked to write down for personal benefits at the beginning of each semester. The IQAC Coordinator along with the governing council plans the entire calendar of events, prepares action plan for effective implementation of Calendar of events of Bangalore University description like internal tests, Assignments, special lectures, projects, exhibitions, seminar classes, field visits and other academic activities to get the best curriculum outcome. The faculty members are briefed on the academic plan through the syllabus and each faculty is provided with faculty dairy and monthly performance report to the HOD and annual report through AAA by the concern department, for effective implantation of curriculum is done in each of the semesters. This allows the departments to plan and implement the curriculum in a spaced and more effective manner. As our teachers are used to ICT tools, in this pandemic of COVID -19 every department is entrusted with laptops to conduct Online Classes with Zoom application, Google Meet, Google Class Room Application. The teachers use many methods besides ICT to enhance the effectiveness of curriculum delivery, such as group discussions, debates, question answer sessions, exhibitions etc. to effectively communicate and teach the curriculum designed by the university.

The curriculum is just a platform used by teachers to make learning more simple, understandable and effective. The students have access to text books

and reference books in the library and are provided with internet browsing facilities to ensure that the curriculum is well understood and learned. The students are encouraged to present webinar, participate in the debates, choose projects, and in the study tours and industrial visits to make curriculum more interesting, effective and participative. The participation of teachers in the academic bodies and universities such as board of examinations, and curriculum designs makes the process of curriculum delivery more meaningful, participative and effective. The slow learners are helped with bridge course and remedial coaching classes to help them not only cope with the demands of the curriculum but also make desired progress. The project works, assignments, result analysis, departmental meetings and the feedback from the students help in improving the implementation of curriculum. In our institution, we make genuine efforts to effectively communicate and deliver curriculum, be it in terms of use of bi-lingual language, ICT facilities, tests, assignments, projects, field visits, practical classes, Fests, seminar classes, thus ensuring the maximum benefit to the students from the designate curriculum by the affiliating university.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	111	2

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
BOSCH	10/06/2019	31
TALLY	20/01/2020	46
PYTHON	20/01/2020	34
No file uploaded.		

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
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BCA	V Sem	20
BCA	VI Sem	20
BSc	VI Sem	14
MCom	IV Sem	31
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>The feedback is collected from Students, Teachers and Alumni and it is analysed by Principal and HOD's. Most of the time the feedback is given by the students that the curriculum should meet the requirement of the industries and companies and to fill the gap between them and educational institution. The PG students felt that the curriculum should be revised on Research and Development for higher education like Ph.D. and other research work. And alumni felt that curriculum should be designed and revised as per the requirement of industries/ commercial organization in a subject related to Information Technology the revision should be made once in 2 years. By keeping this feedback given by the stake holders the college has conducted several certificate course/diploma courses like Phyton and tally. Skill development courses by Bosch and iPRIMED Education Solution Private Limited (IBM in Partnership with NASSCOM Foundation). The college has recognised as a Research centre for Mysore university in partnership with Chirashree Institute of Research and Development, Bangalore.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom		40	40	31
BSc		40	22	19
BCA		40	45	38
BBA		60	35	24
BCom		200	220	187
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of	Number of	Number of	Number of	Number of
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	students enrolled in the institution (UG)	students enrolled in the institution (PG)	fulltime teachers available in the institution teaching only UG courses	fulltime teachers available in the institution teaching only PG courses	teachers teaching both UG and PG courses
2019	729	63	26	5	2

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
33	25	6	5	0	1
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No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

RPA First Grade College has introduced this scheme to have one-to-one interaction with students. For a batch of about Twenty-five students, a teacher is assigned the role of Teacher-Guardian. Teacher-Guardian works as a friend, philosopher and guide for these students. They keep the track of every student's day-to-day activities and records daily attendance, test results, internal assessment and other related information of students in the specially designed teacher-guardian book. They encourage the students to participate in co-curricular extracurricular activities. They give academic feedback to the parents/guardians regularly. He also counsels the students to solve difficulties encountered not only in college campus but in their personal lives too. Teacher guardian acts as a mentor to students and offers them emotional and academic support along with motivation. The teachers of the institution take up the responsibility of safeguarding and nurturing the newly admitted students. The teachers act as a buffer for the First-year students and help them to get acclimatized to our college environment. This scheme, which is perhaps the only one of its kind, guarantees additional assurance to the newcomers and takes some burden off the parents and lessens their anxiety. The students are free to contact the counselor with a wide range of worries, including personal, home and family relationships, depression, anxiety and loneliness. The objectives of the scheme are: • To acclimatize the new students to the college campus • To provide academic counseling • To enlighten the students on professional ethics and conduct • Providing emotional support to students on individual basis • Helping students to overcome home sickness • Establishing rapport between teachers, students parents • Monitoring attendance and behavioral aspects of every student • Identifying weak areas and working out remedies helping students thereby taking their complete care

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
792	33	1 : 24

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
33	33	0	8	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies

No Data Entered/Not Applicable !!!

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution follows a planned scheduled calendar of events which provides information on test, entry of test marks, cultural events, counseling etc., as per the direction of Bangalore University. Internal evaluation is entirely the responsibility of the teacher teaching the course and, in our institution,, we have continues evaluation system so that the students are assessed based on the performance in various aspects of teaching and learning. Student's final examination is conducted abiding by the rules of Bangalore University. The appraisal of students is based on awarding internal marks which are based on continues process of assessment final result and it is a must for students to get certain percentage of internal marks in order to pass the course. 30 marks is awarded to the students as a internal marks after assessing various aspects of students capabilities such as class test, assignments, class room participation, attendance etc. The continuous evaluation provides more opportunities to the teachers to get feedback as the progress of students. The internal test question paper is set as per the syllabus covered until the test. Two internal tests are conducted to evaluate the performance of the students. The students who participate in the inter-collegiate state, national or other academic competitions including activities of sports, NCC etc are also given weight age in awarding the internal assessment marks.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Registration for examination. A candidate shall register for all the papers of a semester when he/ she appears for the examination of the semester the first time. Conduct of Examination: Academic calendar of the college is developed by IQAC by following the academic calendar of Bangalore university. The college adhered for conduct of the examination as per the norms of the Bangalore university. The Student data base of all the students will be sent to the university and approval was taken. The two internal examination will be conducted by giving the dates well in advanced to the students and semester examination will be conducted as per the direction of Bangalore University. All internal assessment details of all the students will be sent to the University well in advance before the commencement of Examination. After the completion of the examination the results will be announced within 30 days the details will be readily available in the college records.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.rpadegreecollege.com/s/viewpage?pageid=399&submenuid=644>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
	MCom		32	32	100%
	BSc		7	4	57%
	BCA		30	25	83%
	BBA		12	10	83%
	BCom		162	115	70%
No file uploaded.					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.rpadegreecollege.com/s/viewpage?pageid=533&submenuid=734>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	0	0	0
Minor Projects	0	0	0	0
Interdisciplinary Projects	0	0	0	0
Industry sponsored Projects	0	0	0	0
Projects sponsored by the University	0	0	0	0
Students Research Projects (Other than compulsory by the University)	0	0	0	0
International Projects	0	0	0	0
Total	0	0	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
---------------------------	-------------------	------

No Data Entered/Not Applicable !!!

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Department of English	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International Yoga Day	NCC	1	52
Kargil Vijay Diwas	NSS / NCC	25	150
Swachh Bharath Programme	NSS Unit	5	50
Awareness on Blood Donation	Department of Health and Family Welfare, Govt. of Karnataka, Karnataka State AIDS Prevention Society, Lions Blood Bank	6	100
Swachh Bharath Programme	NSS Unit	2	50
Tree plantation Camp	NSS Unit	1	50
Fire Safety and CPR Training Programme	NSS Unit and Satya Sai Seva Organisation	7	100
Swachh Bharath Programme	NCC unit	1	52
Independence Day Celebration	NSS/NCC Unit	30	130
Pulse Polio Immunization programme	NSS Unit and BBMP Hospital, Rajajinagar	1	80
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
State Republic Day Parade	Participation in Chief Minister's Rally	Government of Karnataka	1
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Nationalism	NSS / NCC	Kargil Vijay Diwas	25	150
Social Service	NSS Unit	Swachh Bharath Programme	5	50
Social Service	Department of Health and Family Welfare, Govt. of Karnataka, Karnataka State AIDS Prevention Society, Lions Blood Bank	Awareness on Blood Donation	6	100
Environment	NSS Unit	Tree plantation Camp	1	50
Social Service	NSS Unit and Satya Sai Seva Organisation	Fire Safety and CPR Training Programme	7	100
Nationalism	NSS/NCC Unit	Independence Day Celebration	30	130
Social Service	NSS Unit and BBMP Hospital, Rajajinagar	Pulse Polio Immunization programme	1	80
Social Service	NSS Unit and Rasthathana Blood Bank	Blood Donation Camp	10	110
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Project Report	A study on HR policies and	Confident Sales India Pvt. Ltd,	27/02/2019	27/05/2019	Abhishek K. R

	practices at confident sales India Pvt. ltd Bangalore	Bangalore			
Project Work	A Study on Customer Satisfaction on Life Insurance Policies with Reference to Life Insurance Corporation (Freelance)	FREELANCE	18/02/2019	20/05/2019	Adhiti Subhas Kadacol

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
IGSS Education and Consultancy Indian Global Software Solutions	15/02/2020	PYTHON	30
BOSH, Invented for Life BRIDGE CDNTRE	01/01/2020	Training	100
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1737000	786341

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased	Newly Added

during the year (rs. in lakhs)	
Classrooms with Wi-Fi OR LAN	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Fully	138632 byte	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	11423	1601283	393	79070	11816	1680353
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/ GBPS)	Others
Existin g	120	2	0	0	0	0	0	0	0
Added	2	0	0	0	0	0	0	0	0
Total	122	2	0	0	0	0	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

75 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilities
159000	170051	1576000	269732

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has a dynamic web portal, whose content is updated regularly on a need basis. Computers and their accessories are maintained by service engineer deputed from the vendors under Annual Maintenance Contracts. For system not under Annual Maintenance Contract, the institution has appointed an internal system administrator for maintenance and repair work. The services of contingent (staff, attenders and sweepers) are utilized by the administration for keeping the campus clean and tidy. Temporary assistance of technical persons who are versatile of any repair of the equipment's is taken and flaws are solicited. The maintenances of the Xerox machines, intercom, printers and other scientific equipment's are done by agencies under AMC and breakdown calls. A maintenance engineer and an electrician are appointed by the institution on the regular basis

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Endowment Scholarship	25	21851
Financial Support from Other Sources			
a) National	OBC(Cat-1,2A,2B,3A, 3B, Social Welfare department (SC/ST)	191	910390
b)International	0	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft Skill	08/01/2019	50	BOSCH
Mentoring	15/07/2019	729	-
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual

harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
5	5	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Stayfit	90	22			
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Indoor Games	Institutional Level	41
Outdoor Games	Institutional Level	42
Cultural Activities	Institutional Level	46
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution follows the UGC and state rules on the information and establishment of a student council and hence the college does not have a formal student council elected by the student through election direct or indirect.

Students in each class identify two representatives, girls and boys. They are selected based on merits. These representatives work as bridge between students and Principal/HOD/Faculties. Once in every semester principal addresses class representatives. These representatives take the initiative to represent the grievances of the class and also take leadership in organizing functions, class trip and study tours, academic co-ordination with the faculty, industrial trip, college fests to improve their academic knowledge. These representatives also represent the college in various committees and associations, being in cultural team, women cell are in coordinating other important college programs and schemes. They play important role in organizing national festivals and events in college. These class representatives are part of college magazine, student's grievance cell, discipline committee cultural committee sports committee and IQAC committee and for assisting in the administrative functions. The sports and cultural cells very much depend and function on the support and guidance of the students as they have better interaction and understanding with the student community

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The outgoing students of our institution formed an alumni association which has been actively conducting many programs to provide platform for Alumni and current students for their carrier progress and get an exposure about industry and upliftment of institution, feedback regarding the curriculum, academic and extension programs. The Alumni association organizes two meets per year to share their experience and contribute in their own ay for the development of institution. The institution invites Alumni who are in the top position in the corporate sector to train our students and to improve their employability, to help poor students by providing books, E-system, seminars, workshop, uniforms, fund raising this practice helps in making the institute a center for excellence. The institution was organized without any financial support in an informal way. For the academic year 2017-18 the association has been registered on 7th October 2017, Reg No. DRB-1/SOR/404/2017-18 as RPA First Grade College Alumni association on 31st October 2017 opened the bank account at Bank of Maharashtra, Rajajinagar, Bangalore. The institution has been made mandatory for current final year students to make the registration of annual fees Rs. 100/- and life membership is Rs. 1000/- and the contribution towards institution. Our institution maintains Alumni Face book page, WhatsApp groups and group email id

5.4.2 – No. of enrolled Alumni:

250

5.4.3 – Alumni contribution during the year (in Rupees) :

25000

5.4.4 – Meetings/activities organized by Alumni Association :

On 16 March 2019 Alumni meet was organized in our institution along with office bearers and management members. The agenda of the program was workshop on carrier guidance. The chief guest was Darshan B D, HR Manager, Red Bus. The keynote address was given by Sri. R Thirumalachar, President RPES around 44 members attended the program and benefited.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Vision To be amongst the finest institutions in education by providing value based and career-oriented education and create self-reliant citizens with moral values and social responsibilities. Mission • To provide adequate infrastructure. • To encourage the faculty and students to pursue academic excellence. • To ensure quality education for the economically weaker sections to the society. • To impart human values and to promote leadership qualities among students. • To impart education based on scientific, moral and value-based foundation to meet the challenges of the technologically advancing global environment. The Institute has decentralized governance system. It encourages participative and democratic style of management. As a matter of decentralization and encouragement of faculty and students to participate in decision making, the institute encourages faculty and students to actively engage in various committees formed. All Committees are encouraged to plan for their respective areas of activity, facilities. Faculty and student coordinators are encouraged to express their ideas, plans and suggestions to arrive at necessary decision. In this regard 21 Sub Committees have been constituted as means for the participative management. The Principal delegates authority to academic council and administrative council. Academic Council consists of HODs, faculty and students. Administrative Council consists of Manager, Office Superintendent, Office Staff and Menial Staff. Academic Council: Academic Council is a committee formed at Institute level that consist Head of Department of all UG and PG programs of the Institute. RPAFGC believes in participative nature of management. Academic council meetings are held periodically for discussing the issues and challenges, developmental aspect of the Institute. Thus, the institute encourages teachers, students, parents, corporate resource persons, employers, alumni, staff, class coordinators and class representatives to share their ideas, opinions, suggestions through proper channels i.e. through Department meetings, parent-teacher meet, alumni meet, student feedback system and through other various committee meetings. The inputs received from various stakeholders of the institute are reviewed and those which are in line with our institute's Vision and Mission Statements will be considered by the Academic council for the decision making. Administrative Council: Manager is incharge of office administration, in consultation with the Principal, IQAC, office superintendent and office staff, he designs and implements quality policies and plans for the effective administration. Every office staff empowers to correspond effectively with the various regulatory authorities on various matters of administration. The college promotes the culture of participative management. RPES Management exercises its control over policy formulation and its execution through the Local Governing Body, Executive Committee and the Life Member. Local Governing Body approves budgets and recommends on various matters. Executive Committee implements the recommendations of Local Governing Body. Principal, as a Member Secretary, in consultation with various Departmental Heads, Conveners of various Committees, IQAC and student representatives, takes the routine decisions. At the department level H.O.D's convene meetings of their respective departments' faculty to discuss various academic and administrative matters.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The institution has a transparent and

well coordinated admission system. The college prospectus and handouts, provided with the application for admission, are informative. The fee structure is determined by the Management. The Admission committee is always available during admission time to guide applicants to select the course suitable to them. The college being affiliated to Bangalore University, Bangalore, admissions to all courses are effected in accordance with the University rules, regulations and guidelines. Admission to M.Com course is done under the University quota and Management quota.

Industry Interaction / Collaboration

The institution continues to propagate industry connect through: 1) Technical talks / Invited seminars 2) Industry visits / tours 3) Students' project work / internships 4) MOU(Memorandum of Understanding) During the academic year 2019-20 the MOU with BOSCH, IGSS, TALLY are has been renewed. Though there is no Industry collaboration, however, during the job fair the interaction with corporate HRs takes place.

Human Resource Management

HRM Human Resource Management functions at different levels. The RPES Management has experience of administering educational institution for 25 years. This institution has the benefit of this experience. The governing council of this college constantly monitors its progress. Principal has regular meetings with heads of Dept, faculty and admin staff to take stock of the institution functioning the IQAC initiates, observes and documents the action plans for quality formations and objectives enhancement and implementation. At the management meeting, along with the principal, management appraises the performance of the college. Interactive meetings are conducted with all stakeholders. Mentors monitor and document student's progress from admission to passing out. The Management is alert to the changing academic and administrative patterns across the society.

Library, ICT and Physical Infrastructure / Instrumentation

Infrastructure and other amenities are state-of-art. Green boards, LCD and OHP, WIFI, etc. are some of the amenities maintained in good working condition. The present auditorium can

accommodate for 500 individuals. And seminar hall is of capacity of 200 individuals. Both are equipped with the latest audio and video technology. The UG and PG libraries have OPAC, journal sections and digital sections. Science Departments has well equipped laboratories. Digital Library facility is provided to students and staff. A Language laboratory for practicing communicative English has been continued during the academic year 2019-20.

Research and Development

In our College research lab has been set up for faculty members and PG students. The lab is particularly meant for preparing and publishing research papers by faculty members and for PG students for preparing dissertation in IV semester M.com as a part of curriculum. In 2019, our college has been recognised has a research center from Mysore university, collaboration with Chirashree Institute of Research and Development, Bangalore. The Lab has been well equipped for research scholars, so that they can conduct the research studies smoothly. In research lab old dissertations are kept to PG students for reference both in the form of hard copy as well as soft copy. National journals, international journals, E-journals are provided for reference to the research scholars.

Examination and Evaluation

The college conducts examinations regularly as a part of curriculum. Besides university examinations, class tests are conducted on regular basis for every subject by the concerned teacher. Internal Assessment marks are awarded based on two unit tests, two assignments, attendance and skill development records. Multiple tests and assignments are given to students to improve their performance in exams and to enable them to score maximum internal assessment marks. In the CBCS system, co-curriculum (CC) and extra curricular (EC) activities have gained weightage. Hence students are motivated to participate in seminars and make presentations on current topics to make working models, charts and projects related to their courses

Teaching and Learning

Regular classes both theory and practical are conducted as per the academic calendar and curriculum.

Teaching aids like visual media, power point presentations, charts, models, specimen, etc. are utilised effectively. Internet facilities are available. PG departments are equipped with their own computer labs which facilitate individual access to all students. Many seminars are conducted by various departments in various disciplines through which students and faculty members get the opportunity to interact with the external experts in the relevant field. Institutional and Industrial visits are organised by different departments with an aim to expose the students to current trends and opportunities in the various fields. Students are encouraged to carry out their project work with a view to enhance their knowledge and skills

Curriculum Development

The curriculum is prescribed by the parent university, Bangalore University, Bangalore(BUB). The curriculum undergoes a revision once in five years. The institution encourages our faculty / department to contribute to enrich the curriculum during the course of its revision. This is carried out by communicating to the university during the process of preparing and finalising the revised / new curriculum. The consolidated recommendations are forwarded to the university to be used in enlarging, enriching and updating the content to meet the current trends in the society.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Nil
Administration	Biometric is used in attendance of employees. SMS software takes care of students attendance" maintenance as well as communication with parents. The library partially automated - issue of books, accounting. Fine collection etc. OPAQ software is used.
Finance and Accounts	Accounting software TALLY is used for accounting, as well as internal and external audit.
Student Admission and Support	Nil
Examination	The institution is collaboration with Bangalore University, Bangalore has adopted online transactions for all the

processes like Registering of students with BUB for semester end exams, obtaining admission ticket generated by BUB.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	H S Mahesh	Workshop on Mathematics practical using FOSS	Bangalore University	200
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	"Education and culture" Golden Jubilee lecture series IV		04/07/2019	04/07/2019	22	0
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP on option- trading	1	20/06/2020	20/06/2020	1
FDP on Income Tax II	7	29/01/2020	29/01/2020	1
All India oriental conference	1	10/01/2020	12/01/2020	3
FDP on Innovative teaching Pedagogy in Education for	3	25/01/2020	25/01/2020	1

Gen Z and Gen alpha in the era of information explosion				
FDP on trending teaching techniques for participation and performance	2	25/01/2020	25/01/2020	1
FDP on Income Tax II	7	29/01/2020	29/01/2020	1
FDP on option-trading	1	20/06/2020	20/06/2020	1
A 10 day national level FDP on changing aspirations in dynamic scenario- An intellectual deliberation	1	08/06/2020	18/06/2020	10
FDP on students road to success: changing role of the teachers	2	27/06/2020	27/06/2020	1
FDP On explore and empower faculty greets in educational sector	1	01/07/2020	01/07/2020	1
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	9	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. The institution provides ESI facilities to teaching staff. 2. As per government rules 12 of the salary will be contributed towards PF both by management and employees. 3. Felicitation by the management for achievement of the faculty by means of 'Best	1. The institution provides ESI facilities to non-teaching staff. 2. As per government rules 12 of the salary will be contributed towards PF both by management and employees. 3. The staffs are eligible for earned leaves after completion of first year of service. EL will be calculated and	1. Endowment scholarship is provided for the meritorious students from poor background. 2. Health card facility is provided to all the students. 3. Gym facility is provided for the physical fitness of the students. 4. Various sports activities are conducted for the benefit

<p>Teacher Award'. 4. The staffs are eligible for earned leaves after completion of first year of service. EL will be calculated and credited to the employees account twice in a year. 5. Encourage the staff to attend various workshops, seminars and skill enhancement programme to update their domain knowledge. 6. 45 days of maternity leave is applicable with full pay and allowances after completion of first year of service. 7. Staff members get insurance benefits after the completion of one year. 8. Encourage the faculty members to publish and present their work at international conferences. 9. Staff benevolent scheme for permanent teaching staff. 10. Fee condition facility for the wards of teaching staff. 11. Medical health centre facility is available for the staff members which provide basic medical facilities headed by qualified doctor. 12. Internet and Wi-fi facilities are provided to all the departments of the college. 13. Faculty members are encouraged to enrol for M.Phil and PhD to update the knowledge.</p>	<p>credited to the employees account twice in a year. 4. 45 days of maternity leave is applicable with full pay and allowances after completion of first year of service. 5. All non-teaching staff members get insurance benefits after the completion of one year. 6. Staff benevolent scheme for permanent non-teaching staff. 7. Fee condition facility for the wards of non-teaching staff. 8. Medical health centre facility is available for the non-teaching staff members which provide basic medical facilities headed by qualified doctor. 9. Internet and Wi-fi facilities are provided.</p>	<p>of the students. 5. Students are encouraged to attend inter collegiate fest/Seminar/workshop/Conferences to update their knowledge. 6. 'Best Student Award' is awarded to the outstanding students. 7. Internet facility is provided in the college campus. 8. 'Jnana Dasoha' a free book scheme is provided for the students with poor financial background. 9. Fee concession is given for the meritorious poor students. 10. A Job fair/Placement drive is conducted for the students. 11. SC/ST book cell is provided for the students with the help of the university.</p>
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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Our institution internal audit will be done once in three months. Statutory will be done once in a year by M/S. Hegde Co.. The same will be placed before finance committee for approval and it will be ratified by the executive committee. With the approval of the executive committee the annual audited accounts will be placed before general body meeting every year for consideration and approval.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grants received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

93142099.56

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Principal and HODs
Administrative	No		Yes	Principal and Manager

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<ul style="list-style-type: none"> Organized lecture series on the occasion of golden jubilee celebration sponsored by parent-teacher association. Conducted python course to final year BSc and BCA students sponsored by parent-teacher association Financial support by the way of scholarship for poor and meritorious students sponsored by parent-teacher association
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6.5.3 – Development programmes for support staff (at least three)

<ul style="list-style-type: none"> Health check-up for supporting staff Awareness programs on COVID-19 safety measures within the campus and outside the campus Upgradation of computer knowledge organized by Bangalore university
--

6.5.4 – Post Accreditation initiative(s) (mention at least three)

<p>BOSCH : Soft skills training program for all streams of students Revision of pay scale to all the staff members enhanced by 20 Gross Industrial visit for final year BCA and BSc students at JETKING Rajajinagar, Bangalore. and Field visit for B.Com students Add: on Course and placement training introduced for final year students of all stream.</p>
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	BOSCH	10/06/2019	10/06/2019	15/09/2019	31
2020	TALLY	20/01/2020	20/01/2020	10/03/2020	46
2020	PYTHON	20/01/2020	20/01/2020	28/02/2020	34
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women empowerment in patriarchy	11/11/2019	11/11/2019	48	2
Women's day celebration	10/03/2020	10/03/2020	52	12

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
43 KWH

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Rest Rooms	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	25/01/2019	1	Fire Safety awareness Program	Fire Safety	45
2019	1	1	26/07/2020	1	Kargil Vijay Diwas	Safe Life	52
2019	1	1	05/09/2019	1	Blood Camp	Health Care	75
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct	01/07/2019	Our institution follows the code of conduct which is a written guidelines that defines the principles, which governs the behaviour of all the stakeholders in the

institution. The code of conduct helps the faculty practice fair and respectful treatment of students by defining our standards of ethical behaviour that they must uphold in the interest of the society. It is the first step towards creating an ethical institutional culture. Students are expected to maintain the highest standards of discipline and dignified manner inside and outside the campus. They should abide by the rules and regulations of the college. They should act in a way that highlights the discipline of the college

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Flag Hoisting on Republic Day	26/01/2019	26/01/2019	125
National Flag Hoisting on Independence Day	15/08/2019	15/08/2019	110
Gandhi Jayanthi	02/10/2019	02/10/2019	40
Vivekananda birthday celebration	12/01/2020	12/01/2020	125

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Green practices are very important for every campus to create healthy environment, the college has also adopted green practices in order to create healthy environment. In our college, many students are using bicycles to come to college, many of our staff and students are using public transportation to come to college and college has maintained pedestrian friendly roads around campus and we can proudly say that college is plastic free, the college has effectively maintained green landscaping with plants in order to create healthy environment. Most of our students and staff are staying nearby to commute using bicycles. Even majority of the faculty use public transport or use car- pooling to commute to college. There is no shop or cafeteria within the college building thus avoiding use of plastic or other waste materials. The campus is absolutely free of plastic and dumping of such wastes. Go green initiatives are taken by NSS, Eco club, Nisarga. They make sure that the campus is kept clean and plastic free. Circulars are circulated electronically. Use of emails and messages are effectively used to reduce usage of paper.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best practices (2) **Title of the practice:** BOSCH TRAINING PROGRAM **Objectives of the practice:** The main objective of the BOSCH training is to increase the self-confidence of the students, who are weak and slow learners, to encourage them for their further progress in their life. **Vocational -** A special program to encourage youths employable through short-term job-oriented training courses. **The context:** BOSCH is an MNC, over the past 60 years Bosch in India has created a space for itself in the society Our College is very happy to be associated with BOSCH and signed MOU for catering this programme to our students. We try to make every student as a capable individual to take up challenges in their profession by giving them required basic training. **The practice:** The Motto of BOSCH training is to provide required basic computer knowledge and Personality development program which helps the students to enact in a professional way in the Organization as well as in their career development.. **Evidence of success** Problems encountered and resources required: As a measure we are providing training for students to overcome the obstacles for their path of success.

Notes: BOSCH skill in India, It is a bridge which responds to India's development and growth through employability enhancement and it has successfully completed the "BRIDGE- Vocational Training program" in the year 2019 around twelve students have been benefited **BEST PRACTICES** **Title of the practice:** BEST TEACHER AWARD **Objectives of the practice:** The main objective of the best teacher is to increase the self confidence of the Teachers and to encourage them for their tireless effort and dedication towards the improvement of the Institution and students as well. It is under the principle of Newton's third law that is every action as an equal and opposite reaction. so by recognizing them they will be more dedicated towards institution. **The context:** The mediocre teacher tells, the good teacher explains, The superior teacher demonstrates, The great teacher inspires. By William Arthur ward. As he said only a great teacher can inspire each and every student if he/she inspires everyone, then only they can be a great teacher. We try to make every teacher a good teacher by recognizing them and encouraging them for their efforts. **The practice:** The Motto of our institution is to provide quality education to the less fortunate and the Intimates of our locality so we encourage our teachers to do service to the society by the greatest way of teaching so that they may feel proud of themselves. **Evidence of success:** The photograph proves the best evidence for this practice. On the basis of Academic Performance, Commitment in the college work, Leadership Quality, Feedback from students and HOD and other parameter are considered for the best teacher award

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vision: To be amongst the finest institutions in education by providing value based and career oriented education and create self-reliant citizens with moral values and social responsibilities. **Mission:** • To impart education based on scientific, moral and value based foundation to meet the challenges of the technologically advancing global environment. • To impart human values and to promote leadership qualities among students. • To ensure quality education for the economically weaker sections to the society. • To encourage the faculty and students to pursue academic excellence. • To provide adequate infrastructure. The institution has been doing a fabulous job in educating the least privileged

and marginalized section of the society for the past 25 years. We can proudly place on record that most of our students belong to the SC and ST they are economically weaker sections and subalterns. We have been admitting every student who has been applying to our college without denying on the basis of marks secured. . Sports activities many of our students anticipated in National levels sports activities our college have NCC NSS units which facilitate all the growth of the students.. Recently we have introduced academic administrative audit (AAA) in the college, with this we have achieved the distinction both in academic in administrative field. There is a healthy competition among the department in conducting the meaningful activities in the college. we can proudly place on record that most of our students belong to the SC and ST they are economically weaker sections and subalterns. We have been admitting every student who has been applying to our college without denying on the basis of marks secured. In our college, girls have been given, equal opportunity in all the activities in the Cultural or Co-Curricular extracurricular activities. the college has a hobby centre for creative work in cultural, form annually conducts, college test management fest, National International seminars all conducted, for the upliftment of the students. For every year there is a campus recruitment drive, Reputed Companies like, Ven-Gree Metal Punch PVT LTD , ITC, Bosch, InfoTech JET KING etc. Have been conducting campus recruitment in the institute students are regularly participated every year. The outgoing students of our institution formed an alumni association which has been actively conducting many programmes, provide platform for alumni and current students for their carrier progress and to get an exposure about industries and upliftment of the institution, feedback regarding a curricular academic programme. Mentor system for monitoring the students and their progress in all aspects. Sports activities many of our students participated in National levels sports activities our college have NCC NSS units which facilitate all the growth of the students. Empowering women, giving them equal opportunity in employment world larger society is our goal. Recently we have introduced academic administrative audit (AAA) in the college, with this we have achieved the distinction both in academic in administrative field.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

1. An incentive of Rs. 10,000/- will be given to faculties who successfully completes the Ph.D. programme. 2. To conduct National webinar on commerce and management subjects. 3. It is planned to start certificate courses for BBA B. Com courses. 4. It is proposed to create Language lab for effective communication skills for faculties and students. 5. The Management has introduced the Gratuity facilities to all the staff in accordance with the payment of Gratuity Act 1972. 6. Group Insurance Scheme for the staff of the college. 7. Efforts are being made to start evening college for effective utilisation of premises and also for the benefit of students who are employed.